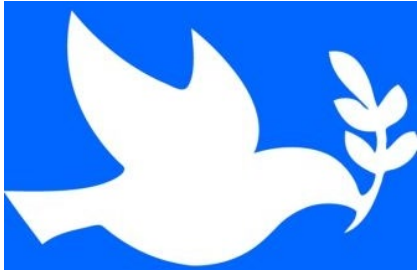


Work Meets Faith / small group



Member Guide

R012-cj-Member Guide

Small Group Brochure

R081-aj

Loquate's vigor is unity for all -- in, through and by Natural Law -- not religious teaching.

Loquate's small group program offers **Scientific Momentum Activating Righteous Transformation** through Natural Law. **Smart**® habits satisfy innate needs. Like sailors eating limes to prevent scurvy, **Smart**® habits overcome scurvy of the human spirit which is diminished motivation and well-being. Interfaith small group members tend toward happiness or joy and increased sense of community in every group of which they are a part.

Loquate is comprehensive in this sense. It integrates religious beliefs about community in unity for all mankind as Biblically or Scripturally possible, nothing more.

The small group is a sign - a sign of love:

Have you ever noticed in our chaotic manmade world comes order, precisely at the moment needed most?

Where does this order come from? What we may call this sign does not matter as much as the irrefutable fact that the sign exists. Let us simply acknowledge it as "not from ourselves." It is intelligent. It does exist. Let us call it God, or Spirit, or That which you value the most for the common

good. Let us use the words interchangeably. Because when we pray or meditate, we seek it. Chaos ends. Order resumes. Life has changed and we are astounded. That is Spirit.

Loquate's Smart® protocol builds small group unity. It is not duplicitous because it accepts people where they are. It is all natural and the natural leads to the supernatural. You become the yeast. The bread of community rises. Our small group reinforces Smart® Habits that satisfy innate needs and builds community. Through 12 steps members change themselves to increase satisfaction of innate needs of others, forming one functional group. A group is functional when innate needs are satisfied. Loquate's vigor and vitality are from the Spirit. By seeing the Spirit in each person, Loquate vanishes as the Spirit's vigor grows. Nourishment from each individual's House of Worship is needed more than ever.

● **Low Time** Meets 2 hours/month, but not in July, August, or December.

● **High value** Does your faith influence your work? Have you ever wondered: 'Is this the work God wants me to do?' In our small group, we believe that God speaks to us thru our interiorly preferred work. By prayer, encouragement and community learn how you can use your faith to influence your work - and to overcome the challenges and obstacles that we all face in our jobs. Not with advice, but with helpful relevant resolution stories. In discovering your interiorly preferred work, your life will become more fulfilled so, in return, you can humbly and gratefully offer it as a gift back to God. Resulting in a deep faith to ask Him to bless you with more of that work. Fulfilling God's natural law of love through the Spirit, you will bring peace to the world.

● **Deeply Rewarding** Experience "Miracles First Hand." Share Miracles First Hand at your meeting. The Spirit

can bring increased docility, obedience, and a mosaic of order bestowed upon us, and an increased harmony among all in our, or any, meeting. So continuing nourishment from our individual Houses of Worship is needed more than ever.

● Satisfy Innate Needs

Our small group is functional when it satisfies innate needs and builds community. The innate needs are identified in hundreds of thousands of Academic Research articles based on the work of Deci and Ryan. Ryan sees an “amazing convergence” with Loquate’s Smart® values and the satisfaction of innate needs. Innate needs “when satisfied yield enhanced self-motivation and mental health and when thwarted lead to diminished motivation and well-being.” Smart® habits satisfy innate needs. Small group feedback scores confirm satisfaction of innate needs. This is a big deal.

Open Enrollment. [Welcome to Loquate!](#)
Contact Jeff at 773-621-0863 or jeff@loquate.tv

Our small group follows this process:

- self change, not changing another,
- relevant resolution story telling, not advice,
- satisfy innate psychological needs, put into us by our Creator, not ordinary conversation.
- Corresponding scripture (or internet search) is shared.

Principles of Interfaith Dialogue insure no proselytizing during meetings, and insures “unity for all.”

- Interfaith dialogue is first and foremost an attitude that is acquired as the result of listening to various points of view and ultimately forming one's own view of other religions. An attitude could be defined as a manner of acting or thinking; a disposition, opinion or mental set.

- Interfaith dialogue consists essentially in hearing each other. Interfaith dialogue is living together in spite of our differences. Differences make sense when they are well understood. Be respectful of differences.
- Avoid proselytizing during interfaith dialogue. Be true to your beliefs. State your own beliefs when appropriate.
- But mainly listen well, which means hearing an entire message.
- Build unity. Be united in faith in God, for love of fellow man, for peace on earth, and for the greater glory of God.

The anawim totally depend on God for all they own.

The anawim are those who are bowed down. Emptying one's self makes room for the Spirit. The anawim depended totally on God for whatever they owned. In the Old and New Testament and throughout history, their whole lives gave witness. Satisfying innate needs results in profound fulfillment. But like the anawim, my whole life is to give witness to a spirituality of total dependence on God for all that I possess. See [the anawim Resource R038](#).

Only the Spirit gives miracles. True evangelization comes from the Spirit, not from ourselves; because only the Spirit does evangelize perfectly. By the power of the Spirit in Miracles First Hand, everyone may grow in faith. That is why we share Miracles, First Hand.

On your own, you will grow in faith. Find a resource that speaks to your heart. Integrate this resource as a bridge into [The Loquate X Factor](#): "Freedom to live your deepest beliefs in harmony with all." The vision is community for all. Until the member knows the vision, the member cannot drive the process. A place where you have freedom to work-live your deepest beliefs in harmony with all, is a best place to live-work.

See [Overview of Resources at Loquate.tv R050](#). Make a journey often to your deepest beliefs. You will find a Spirit filled bridge. For the Spirit unites all mankind. This is God's Will on Earth. See [God's Will on earth](#) for context of the 12 steps of Loquate.

If the meeting is going bad (at any time a Christian may invoke this prayer; other faiths act in faith. A Christian believes that Jesus is God, that God the Father decreed the Redemption by Blood. This most efficacious prayer invokes the Power of the Blood. The result should be a return to the great beauty and dignity of one functional group in Christ in “unity for all.” Eph.4:13)

Psalm 142: 7

Bring me out of prison that I may give thanks to your name.

The righteous will surround me,
For you will deal bountifully with me.

In the name of the Precious Blood of Christ,

We bind any satanic domains that are trying to keep us from the will of God .

We command all Satanic spirits and their domains of evil to vanish. In Jesus’ name we pray.

(Use of term Satan vs. evil. Catechism of the Catholic Church 391-395. 391 Behind the disobedient choice of our first parents lurks a seductive voice, opposed to God, which makes them fall into death out of envy. 266 Scripture and the Church’s Tradition see in this being a fallen angel, called “Satan” or the “devil”. 267 The Church teaches that Satan was at first a good angel, made by God: “The devil and the other demons were indeed created naturally good by God, but they became evil by their own doing.” 268)

For use with a new group

_____ will not be continuing on with us. Those wishing to stop after the first phase are welcome to do so without prejudice and with nothing but admiration for having tried something new. Those wishing to continue on may do so with the added comfort that comes from a group that is in it for the long haul and knows each other quite well.

Please view this video

[Click here](#). Learn the Smart® group protocol. If you can’t view the video, connect to the internet and paste in this url: <http://www.loquate.tv/satisfy-self-gods-story->

[jeff-liautaud](#). Then click arrow to play the video.

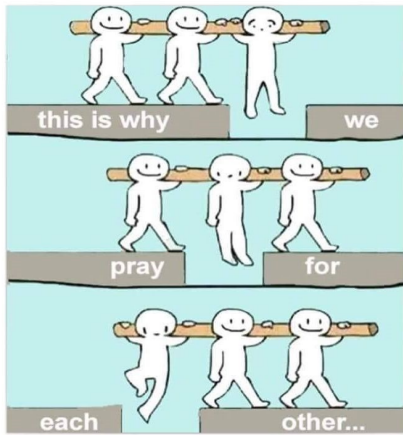
Learning and following the Smart® group process is a discipline. The discipline can be remembered by the phrase: Satisfy Self with a God Story. Can you fill in the red blanks using the highlighted text to pass the 3 S’s Test?

- **Self (_____, not_____)** - Can you focus on self **change**, not **changing another**? Think of a God concern at work that you are facing now. Can you phrase the concern in terms of your wondering how to do the right thing in the eyes of God? Take others as a given, as if they will not change. We are only about changing ourselves, never about changing another.
- **Story (_____, not_____)** - The Smart® process uses **relevant resolution story telling**, not **advice**. When another (a focus person) shares a God concern at work, try to think of a relevant resolution story. Telling a relevant resolution story shows that the focus person is not alone. Another has faced the same God concern. Include what helped you, and how you changed. Tell it as a story, not advice. A story uses I statements. “Three weeks ago, I went to the grocery store...” Behind all advice is personal experience. Learn to share the underlying experience as a story.
- **Satisfy (_____, not_____)** - Stories coming to God satisfy **innate psychological needs** put into us by our Creator, and are not **ordinary conversation**. Innate means existing in one from birth. Such stories bring extreme value to others.

Your group will test you on the 3S’s process of safe story telling. Please gently teach the process to others when they deviate.

Begin each meeting on time

Take turns stating your prayer intentions. The Scribe will take notes to put up on the Zoom screen, or if you are phoning in, take your own notes at home. Take turns, praying for all intentions brought up.



Caring for one another By praying for each other, we are actively caring for one another.

All are welcome!

There is no law against praying for each other. The First Amendment to the United States Constitution prohibits the making of any law respecting an establishment of religion, impeding the free exercise of religion, abridging the freedom of speech. Even the \$1 bill contains the inscription “In God We trust.”

Today principles of Interfaith Dialogue are the instrumental means for “unity for all.” If any deny “unity for all,” they deny their self. Interfaith Dialogue in the small group upholds atheists, agnostics, and all religions. No proselytizing in the small group shocks me into listening well.

Having faith in each member...in their good common sense ability to come to God as they see God...preserves dignity “in unity for all.”

End each meeting on time

(Explanation: See [the anawim Resource R038](#).)

SAINT JOSEPH

PRAYER FOR SUCCESS IN WORK

To be successful at work I need a mentor. Glorious St. Joseph, be my spiritual mentor. I ask for the grace: to place morality above convention; to work with gratitude and joy. My work is precious. I pray that I might have work. I consider it an honor, to employ and develop, by means of labor, my gifts; to work with order, peace, prudence, and patience. I seek to overcome all obstacles at work, with purity of intention, toward charity in truth, with detachment from self. Amen.

The four specific agendas from which a focus person may choose are:

Agenda 1—share a concern you have about your handling of some God thing at work.

Freedom to live your deepest beliefs in harmony with all is a good place to live/work.

7:00 - 7:35 Pray Specific prayer requests as above.

7:35 - 7:50 Does anyone have a time sensitive concern about their handling of something relating to God centered sense of community? (pause); if so, follow Agenda 1; if not, does anyone have a Miracle, First Hand to share. Hint: if in your judgment it is appropriate, you may carry over a time sensitive discussion as long as the focus person is not short changed. Some sections may expand and others contract to end on time, but try to follow the timing shown. Lastly, can any share an identity experience regarding our group’s outreach/identity?

Focus Person Can you share your concern about your handling of some God thing at work.

7:50 — 8:05 Ahead of meeting facilitator guided focus person to state God part as opposed to the secular part of focus person concern.

- a. Focus person states concern about handling some God thing at work,
- b. Legitimate if others (not focus person) each state “Yes” to
 1. Is this a question about changing yourself, and no one else?
 2. Is this a question about doing the right thing in the eyes of God?
 3. Is this a concern you are facing now?
 - i. Finalization: ask another “Do you see the concern as legitimate?”
 - ii. If not, separate the God part from the secular part of his concern
- c. If legitimate concern, hear Best Practices - “Can any who faced a similar concern tell a resolution story? Please share your relevant resolution experience as a story, not advice.
- d. After hearing others, facilitator may share a best practice story.

8:05 - 8:30 solution and scripture

- a. What alternative or combination of alternatives sounds best to you (focus person)?

b. Then review their solution in terms of the three primary values. Ask the primary value questions:

1. Do you see the best practice as going for “Doing that which is truly in the best interests of others?”
 2. Do you see the best practice as something you can do, “Attaining a goal, (or other end not necessarily preconceived as a goal but which becomes a goal once experienced)?”
 3. Do you see the best practice as going for “Operating in an area of meaningful expansion for yourself?”
- c. If passes all 3, state the rule. If the experience goes for one or more primary values, and the experience is neutral or does not go against any of the other primary values, you will feel good. You will tend toward happiness or joy. Your identity experience at work will tend toward a sense of community.
- d. From meeting ahead of time, read scripture passages (or internet search) for relevance to concern and give scripture passages to focus person.

8:30 - 8:45 Awareness <https://www.loquate.tv/wp-content/uploads/2017/12/The-Twelve-Steps-of-Loquate.pdf> Thru 12 steps and the 3S protocol members change themselves to increase satisfaction of innate needs of others, forming one functional group.

8:45 - 8:50 Feedback Scribe reads feedback questions. Each replies with their score. Scribe scores. Scribe (scans and) texts.

8:50 - 9:00 Say concluding prayer. Last portion open and unstructured. Mingle, talk to the focus person, or to your neighbor about what struck you, or talk about our group’s outreach. Every small group has an outreach to help others, usually suggested by the founder of the small group. And share group identity news.

Agenda 2—declare preferred work as a gift in humility back to God.

Freedom to live your deepest beliefs in harmony with all is a good place to live/work.

7:00 - 7:35 Pray Specific prayer requests as above.

7:35 - 7:50 Does anyone have a time sensitive concern about their handling of something relating to God centered sense of community? (pause); if so, follow Agenda 1; if not, does anyone have a Miracle, First Hand to share. Hint: if in your judgment it is appropriate, you may carry over a time sensitive discussion as long as the focus person is not short changed. Some sections may expand and others contract to end on time, but try to follow the timing shown. Lastly, can any share an identity experience regarding our group's outreach/identity?

Focus Person Sharing Questions

7:50 – 8:05

1. Can you describe a portion of your work that you prefer doing?
2. Does the portion of your work that you prefer doing give meaning to your work life?
3. Is there a way you can do more of this preferred work?

Read the bible section below, explain it, and ask the focus person if he/she agrees to follow this direction.

Job 22:21(new Jerusalem Bible) “Agree with God and be at peace; in this way good will come to you.

22 Receive instruction from his mouth, and lay up his words in your heart:

23 If you return to the Almighty, you will be restored, if you remove unrighteousness from your tents,

24 if you treat gold like dust, and gold of Ophir like the stones of the torrent-bed,

25 and if the Almighty is your gold and your precious silver,

26 then you will delight yourself in the Almighty, and lift up your face to God.

27 You will pray to him, and he will hear you, and you will pay your vows (declaration).

28 You will decide on a matter, and it will be established for you, and light will shine on your ways.

4. Are you ready to make a declaration, accepting this preferred work as your own on behalf of God? If so, please make your declaration, stating the preferred work you are declaring as a gift in humility back to God. Scribe records the work.

Your area of meaningful expansion for your self can evolve over time into other areas of meaningful expansion, but making a declaration invites the Holy Spirit: “You will decide on a matter and it will be established for you,

and light will shine on your ways.” we make our self small so that God becomes big, we do our part in humility in letting God use us. And our declarations will become our vow to give our work to God.

8:05 – 8:20 In this next exercise we will build up, in truth, the focus person to go out into the world. “Encourage one another” Hebrews 10:25. List the attributes the focus person needs to do their chosen God given work. Let each look up any scripture (or internet search) corresponding to the attribute; Scribe writes each attribute and corresponding chapter and verse (source). Ideally the source will be consistent with the faith of the Focus Person, based on feedback of Focus Person. Scribe at home looks up scripture (or internet search), pastes it to an electronic word file, emails to the focus person which becomes their personal faith scripture.

8:20 – 8:30 Can anyone share a concrete example of something the focus person has done that embodies a listed attribute?

8:30 - 8:45 Awareness <https://www.loquate.tv/wp-content/uploads/2017/12/The-Twelve-Steps-of-Loquate.pdf> Thru 12 steps and the 3S protocol members change themselves to increase satisfaction of innate needs of others, forming one functional group.

8:45 - 8:50 Feedback Scribe reads feedback questions. Each replies with their score. Scribe scores. Scribe (scans and) texts.

8:50 - 9:00 Say concluding prayer. Last portion open and unstructured. Mingle, talk to the focus person, or to your neighbor about what struck you, or talk about our group's outreach. Every small group has an outreach to help others, usually suggested by the founder of the small group. And share group identity news.

Agenda 3—Focus person selects one of 10 discussion questions.

Freedom to live your deepest beliefs in harmony with all is a good place to live/work.

7:00 - 7:35 Pray Specific prayer requests as above. Each member reads in rotation and all respond. Use latest prayer sheet, for example P018:W010-d-prayers and intercessions.

7:35 - 7:50 Does anyone have a time sensitive concern about their handling of something relating to God centered sense of community? (pause); if so, follow Agenda 1; if not, does anyone have a Miracle, First Hand to share. Hint: if in your judgment it is appropriate, you may carry over a time sensitive discussion as long as the focus person is not short changed. Some sections may expand and others contract to end on time, but try to follow the timing shown. Lastly, can any share an identity experience regarding our group’s outreach/identity?

7:50 - 8:30 Focus Person Discussion Questions. See X065 latest version below.

8:30 - 8:45 Awareness <https://www.loquate.tv/wp-content/uploads/2017/12/The-Twelve-Steps-of-Loquate.pdf> Thru 12 steps and the 3S protocol members change themselves to increase satisfaction of innate needs of others, forming one functional group.

8:45 - 8:50 Feedback Scribe reads feedback questions. Each replies with their score. Scribe scores. Scribe (scans and) texts.

8:50 - 9:00 Say concluding prayer. Last portion open and unstructured. Mingle, talk to the focus person, or to your neighbor about what struck you, or talk about our group’s outreach. Every small group has an outreach to help others, usually suggested by the founder of the small group. And share group identity news.

X065-ah-agenda 3-discussion questions

10/23/2021

1. Focus person selects a cultural challenge discussion question of their choice.
 - a. Discuss Cultural Challenge discussion question as personal experience with the challenge.

- b. Optional: to increase discussion, break into groups of 3.
2. Spiritual Breakthrough.
 - a. Answer Spiritual Breakthrough questions with relevant resolution stories.
 - b. Sharing is optional.
3. All discussion questions are optional. You can always say “pass” if you do not wish to share.
4. Any may substitute the words “that which you value the most” for God.

Small Group discussion questions Set 0. Cultural Challenge 0-Not having enough time for others. Spiritual Breakthrough 0-Can you share an experience that you have had, that was very good for you, something no one could ever take away from you, or convince you, was not good for you? This is subjective. What others think of the experience is irrelevant. Can others in your small group share their good experience?

Small Group discussion questions Set 1. Cultural Challenge 1-Getting in touch with God, Spiritual Breakthrough 1- Can you communicate with that which you value the most? What does your sacred scripture tell you about that which you value the most?

Small Group discussion questions Set 2. Cultural Challenge 2-Finding preferred work, Spiritual breakthrough 2-did you know that God guides you to His work thru your preferred work? What is work you prefer doing? Can you tell your small group about how you feel doing that kind of work? Is there a way you can do more of that work?

Small Group discussion questions Set 3. Cultural Challenge 3-Accept life’s greatest challenges, Spiritual breakthrough 3-Moment by moment accept life’s greatest challenges, or crosses. If moment by moment you never leave God by accepting your cross, you will never leave your path to that which you value the most. This is called surrender. You do this by making an act of will saying “I accept, Then pray and ask for grace to accept this. Do this as often as the concern arises again. Can you share an example of accepting one

of life's greatest challenges? What did you do to stay on your path to God?

Small Group discussion questions Set 4. Cultural Challenge 4-Confront evil, not abandon good, Spiritual breakthrough-4 confront evil peacefully, through non-violence, non-cooperation. Have you ever felt you had to confront evil in the work world? Can you share an example of what you did? Have you ever non violently, non cooperated? To do this, you surrender to God. God will bring His mighty will to bear. If so, can you share your story?

Small Group discussion questions Set 5. Cultural Challenge 5- It is a fallacy to believe that until God speaks to you, you will not know your area of meaningful expansion for yourself. Spiritual breakthrough 5-declare your preferred work as your gift in humility back to God, and see what happens. God will communicate with you in a way you alone will know that it is God who has spoken. Are you ready to declare your specific type of work or project that you do back to God? If you have already done so, can you share if light shone upon your ways?

Small Group discussion questions Set 6. Cultural Challenge 6-putting God first in your life, Spiritual breakthrough 6-surrender your whole, entire life to God. The hearer of God in writings sacred to you has to make a conscious decision to throw the hearer's lot in with God, in a proper spirit of repentance, fully accept God's design for your life. That which you value the most is chosen as Lord. Did you? If so, can your share your story of the Lord making Himself known to you in such a way that you who have responded to the call know it beyond a doubt?

Small Group discussion questions Set 7. Cultural Challenge 7-Build an interior life of prayer/meditation, Spiritual breakthrough 7-Making time for interior prayer/meditation is easier when you experience that work is made fruitful to the degree of your interior life of prayer/meditation, not on your own merits. Can you share a story of your work being made fruitful thru prayer/mediation?

Small Group discussion questions Set 8. Cultural Challenge 8-Living God's plan for you, Spiritual breakthrough 8-can you share a concern about your handling of something at work related to God? Can anyone in your small group tell a relevant story of hope having gone thru something similar, and without giving advice? You tell a story by using I statements.

Small Group discussion questions Set 9. Cultural Challenge 9-Giving public witness to God "Where Work Meets Faith", Spiritual breakthrough 9-Using language of "that which you value the most" levels the playing field for all Can you give public witness to that which you value the most, God? Differences can be best dealt with by understanding. Helping another accomplish that which they value the most is extreme value.

Agenda 4 – Focus person shares deepest beliefs.

Freedom to live your deepest beliefs in harmony with all is a good place to live/work.

7:00 - 7:35 Pray Specific prayer requests as above. Each member reads in rotation and all respond. Use latest prayer sheet, for example P018:W010-d-prayers and intercessions.

7:35 - 7:50 Does anyone have a time sensitive concern about their handling of something relating to God centered sense of community? (pause); if so, follow Agenda 1; if not, does anyone have a Miracle, First Hand to share. Hint: if in your judgment it is appropriate, you may carry over a time sensitive discussion as long as the focus person is not short changed. Some sections may expand and others contract to end on time, but try to follow the timing shown. Lastly, can any share an identity experience regarding our group's outreach/identity?

7:50 – 7:55 Take turns reading Principles of Interfaith Dialogue

1. Interfaith dialogue is first and foremost an attitude that is acquired as the result of listening to various points of view and ultimately forming one's own view of other religions. An attitude could be defined as a manner of acting or thinking; a disposition, opinion or mental set.
2. Interfaith dialogue consists essentially in hearing each other.
3. Interfaith dialogue is living together in spite of our differences.
4. Differences make sense when they are well understood.
5. Be respectful of differences.
6. Avoid proselytizing during interfaith dialogue.
7. Be true to your beliefs.
8. State your own beliefs when appropriate.
9. But mainly listen well, which means hearing an entire message.
10. Build unity.
11. Be united in faith in God, for love of fellow man, for peace on earth, and for the greater glory of God.

7:55 - 8:10 Focus Person shares their deepest beliefs. (Hint: The job of all other members is to

adhere to Principles of Interfaith dialogue with the aid of the facilitator.)

8:20 – 8:25 Members can you ask a clarifying question,

1. still seeing God in the Focus person,
2. making the journey to their faith heart?

8:25 – 8:30 Positive Regard

Members can you now communicate to the focus person a positive regard and genuine appreciation for the focus person?

Private reflections on your own

1. Can you not have dull conversations, long conversations, conversations that do not bring us closer to others?
2. When it is your turn to speak, do others stop communicating their feelings to you?
3. Can you be interested in the subject and the person?
4. See [Grua](#).

8:30 - 8:45 Awareness <https://www.loquate.tv/wp-content/uploads/2017/12/The-Twelve-Steps-of-Loquate.pdf> Thru 12 steps and the 3S protocol members change themselves to increase satisfaction of innate needs of others, forming one functional group.

8:45 - 8:50 Feedback Scribe reads feedback questions. Each replies with their score. Scribe scores. Scribe (scans and) texts.

8:50 - 9:00 Say concluding prayer. Last portion open and unstructured. Mingle, talk to the focus person, or to your neighbor about what struck you, or talk about our group's outreach. Every small group has an outreach to help others, usually suggested by the founder of the small group. And share group identity news.

Why Feedback Scores?

Loquate's small group program uses Feedback scores to monitor the effectiveness of the program to satisfy innate needs.

Feedback scores verify the degree to which satisfying innate needs becomes the norm among members.

Feedback scores also measure the member's perception of feeling good about being a member of the small group.

And Feedback scores verify the degree to which members feel good about the larger organization of which they are a part...and a real presence of... God!

C037-ab-Loquate word routine for corporations F127>Admin>C037

10/23/2021

revised: 10/23/2021

previous revision: 10/22/2021

F127	F127>Admin>C037	C037	Word	C037-Loquate routine; short name Loquate
F127	F127>Admin>C037	C037	Excel	C037-Loquate payout; short name Lpay

1. Corporation appoints a Sponsor to oversee Loquate small group program.
 - a. Each small group has an outreach/name given by founder of the small group.
 - i. Each small group appoints a facilitator
 1. Facilitator retains hard copy of feedback scores for periodic review by headquarters to base line scores with feedback from many, and provide assistance with any questions.
 - ii. Each small group appoints a scribe to record feedback including hours attended
 1. In the absence of a facilitator, scribe acts as facilitator who appoints a scribe
 2. Hint: facilitator verifies hours attended
 - b. Loquate assigns to each small group a unique ID number and records the name of the group.
2. Scribe prints several blank sheets of latest sheet X104 - Scribe Meeting Feedback
3. Scribe completes Meeting Feedback Sheet B Long Way
 - a. Hint: name code = 1st 3 last name + 1st 2 first name + middle initial
 - i. For example: David John Wagvonner wagdaj
 - b. Scan Sheet B
 - c. Text Scan to Loquate at 773-621-0863, and to Sponsor cell phone
 - d. If any score <60%, Sponsor is to call "at risk" member: Jeff 773-621-0863 may be consulted.
4. Using scan, Sponsor completes and emails excel file Lpay C037 Table A to Payroll
5. Payroll completes excel file Lpay C037 Table B whose routing is F127>Admin>C037
 - a. Payroll issues checks to qualifying participants.
 - b. Corporation never sees employee/participant feedback scores.
 - c. Corporation only sees proof of hours of attendance for payout purposes.
6. Loquate enters scores of each group code in Omnibus Feedback excel file whose routing is P>Omnibus feedback

X104-af-Scribe Meeting Feedback **Caution:** No one writes on any sheet except the scribe who records for all. **rev 10/22/21**
 Group's number-name, for example AAC01-Poor: _____ date: _____

Here are some statements that may or may not apply to your meeting experience just ended. There is no right or wrong answer to any of the statements. The purpose of this survey is simply to see how much agreement there may be among participants of a particular meeting. There are five degrees of agreement or disagreement that you can give to each of the statements as follows:

- SA = strongly agree
- A = agree
- . = no opinion
- D = disagree
- SD = strongly disagree

Part A

- SA A . D SD 1. This group has a standard routine or agenda which was followed.
- SA A . D SD 2. What I did in this meeting was truly in the best interests of others.
- SA A . D SD 3. In this meeting I got done what I wanted.
- SA A . D SD 4. In this meeting I was able to operate in an area of meaningful expansion for myself.
- SA A . D SD 5. I am committed to staying with you in our small group.
- SA A . D SD 6. I felt like my experience in the meeting contributed to our purpose.
- SA A . D SD 7. I feel good about being a member of the larger organization of which we are a part.
- SA A . D SD 8. God (or that which I value the most) was present in this meeting.
- SA A . D SD 9. I feel the call of God (or that which I value the most) within the call of my role in this group.
- SA A . D SD 10. I help each in this group as if I were helping myself.

Meeting Feedback Sheet B
 Grading Chart

Strongly Agree	Agree	? - No Opinion	Disagree	Strongly Disagree
10	8	6	4	2
blank	-2	-4	-6	-8

Select a person as scribe. Scribe completes this sheet. **Short way** - Enter Date on next open column. Enter only minus scores below 10 (see **example**). Add all scores below 10. Multiply number of members by 100, for example 6 = possible score of 600. Deduct from possible score all scores below 10, for example 540. Divide 540 by 6= 90 average score. Enter Date and Average Score on the right. Circle all -4 or less. **Long way**- if you get a minus score of -4 or below, complete an extra feedback sheet as well. Enter all participant names on name line. As participants answer question, convert their answer to a + number (10, 8, 6, 4 or 2) and enter using the Grading Chart. Enter Date and Average Score on the right. Hint: Only the long way associates name and score. See below **“Understand.”**

example	Code Name:												Small Group Number	
score	Hours attended													
10-blank	1													
10-blank	2													
10-blank	3													
10-blank	4												Small Group Name	
10-blank	5													
8-minus 2	6												Date	
8-minus 2	7													
6-minus 4	8													
8-minus 2	9												Average Score	
4-minus 6	10													
90	total													
Number of scores 6 or below:														

Positive feedback scores result from Smart® process story telling. In one small group, feedback scores over a four year period averaged 96% (A+).

Understand that if a score of 6 (minus 4) or less occurs, such a person may be “at risk.” Ask 2 people with hi /lo scores on that question: “Mary (hi score) you gave a score of __ tell us about that; Tim (lo score) you gave a score of __ tell us about that. Ask Tim(lo score) “what would it take for you to get a top score on that question?”

Code Name is first 3 letters of last name, followed by first 2 letters of first name, and then middle initial. Assistant Facilitator / Scribe is to scan/ text meeting feedback then and there to Jeff 773-621-0863, and sponsor mobile, for example 1-AAC01-Poor; 2 -97.5%; 3-1 below 60; where 1= your group number/name, 2=average score, and 3= number of individual scores of 60 or below.

Facilitator retains hard copy for periodic review by headquarters to base line scores with feedback from many, and provide assistance with any questions.